



HON. BALASAHEB THACKERAY AGRIBUSINESS AND  
RURAL TRANSFORMATION PROJECT (SMART)  
District Implementation Unit, Kolhapur  
Bachat kunj, Near SP Residence, Ramanmala Kolhapur-416003  
Phone No- 0231-2993466 Email- [kolhapur.diu.smart@gmail.com](mailto:kolhapur.diu.smart@gmail.com)



Ref No. SMART/DIU/VCDS/Proc./ /2023

Date 14-08-2023

**INVITATION FOR QUOTATIONS**

To

.....  
.....  
.....

**Sub : Invitation for quotation for Hiring of Agency for Organizing Farmers Study  
Tour to Ludhiana, Punjab, India...**

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri- entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, DIU Kolhapur, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation from the eligible bidders for the following services. The tentative tour programme and other terms and conditions are attached herewith as annexure -A

Day/ date	Place		Brief about visitplace
	From	To	
1 <sup>st</sup>	Kolhapur	ICAR CIPHET, Ludhiana	Journey to Ludhiana
2 <sup>nd</sup>		-	
3 <sup>rd</sup>	-	-	Training @ CIPHET-Ludhiana
4 <sup>th</sup>	-	-	
5 <sup>th</sup>	-	-	
6 <sup>th</sup>	Ludhiana	Kolhapur	Return Journey
7 <sup>th</sup>			

\*quantity may change during actual implementation

NOTE: food facility includes following

- 1) Morning breakfast includes: Poha / Upma / Idali / Wada / Dosa etc.
- 2) Lunch & Dinner (unlimited) : Chapati / Roti , 2 Sabji, Dal, Rice & Sweet
- 3) Tea: with sugar/without sugar : 3 times in a day
- 4) Drinking Water: mineral water in a jars/bottles as per requirement.

**3. Bid Price**

- a) The contract shall be for the full quantity as described above.
- b) Rate should inclusive of road tax, road permit, insurance, fuel, bus driver payment including his lodging and boarding, all other expenses to operate bus services.
- c) Rate should be exclusive of toll tax and parking charges. These charges will be

- reimbursed /paid upon submission of valid receipt of payment made.
- d) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - e) The Prices shall be excluding GST.
  - f) Bidder should quote rate for all the items

#### **4. Validity of Quotation**

Quotation shall remain valid till **31/03/2024**.

#### **5. Eligibility Criteria:**

- a) The bidder must have successfully arranged similar type of package tour during last five years.
- b) Bidder should have PAN
- c) Bidder should have its main or branch office anywhere in Maharashtra.
- d) Bidder should have at least one tourist bus having national permit on his /her name or in the name of sub-contractor & model should not be earlier than year 2016.
- e) Bidder should have achieved in at least one year an annual financial turnover not less than Rs. 10 Lakhs in the last three financial years;
- f) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

#### **6. Documents to be submitted along with the quotation:**

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) Bid security declaration (in attached format)
- c) Turn over certificate issued by the chartered Accountant/ITR Copy /Balance sheet
- d) Work orders/ Contract agreement/ invoice copies / Experience or completion certificate or any relevant document (with respect to clause 5a )
- e) Registration Certificate of at least One Tourist Vehicle with National permit self or sub-contractor
- f) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

#### **7. Bid Security :**

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
  - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
  - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
  - c) if the successful Bidder fails to
    - (i) sign the Contract or
    - (ii) furnish a Performance Security

#### **8. Evaluation of Quotations**

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the packages together. GST cost shall not be considered in evaluation.

#### **9. Award of contract**

The SMART Project will award the contract to the bidder/bidders' who has been determined to be substantially responsive and who has offered the lowest evaluated price (L1) for the packages together i.e. total amount of the financial quote.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order

**10.** All legal disputes relating to the services are subject to the jurisdiction of court of law at Kolhapur District.

**11. Payment:**

Payment will be made within **4 Weeks** after successful completion of tour and upon submission of bill/invoice along with toll tax and parking bills if any. Applicable GST will be paid on submission of invoice/bill.

**12. Quotation Submission:**

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for Organizing Study Tour to Ludhiana, Punjab, India...** latest by **2.00 PM on 31/08/2023** to District Implementation Unit, SMART, Kolhapur on address Bachatkunj, Near SP Residence, Ramanmala, Kolhapur-416003
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.

**13. Opening of Quotation: -**

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **31/08/2023 @ 4.00 PM.**

In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

## Annexure -A

### A) Tentative tour program:

Day/ date	Place		Brief about visitplace
	From	To	
1 <sup>st</sup>	Kolhapur	ICAR CIPHET, Ludhiana	Journey to Ludhiana
2 <sup>nd</sup>		-	
3 <sup>rd</sup>	-	-	Training @ CIPHET-Ludhiana
4 <sup>th</sup>	-	-	
5 <sup>th</sup>	-	-	
6 <sup>th</sup>	Ludhiana	Kolhapur	Return Journey
7 <sup>th</sup>			

### B) Other Terms & Conditions:

#### (a) Bus Service:

- 1) The bus should have national permit
- 2) The bus should have valid fitness certificate
- 3) The model of bus should not be earliest than year 2016.
- 4) The bus should be in excellent condition
- 5) The bus should have paid road tax, permit fee etc.
- 6) The bus driver should have at least 3 years' experience of bus driving with valid bus driver badge and required valid driving license
- 7) All passengers should be covered under insurance.
- 8) Agency should follow all applicable government rules and regulations.
- 9) In case of breakdown of bus, immediate alternate arrangement should be made by the agency.
- 10) The kilometer will be considered from the place of journey start to the place journey ends.

#### (b) Lodging and boarding facility:

Agency should timely provide hygienic food, mineral drinking water & neat and clean boarding facility which include clean blanket, bedsheet, pillow with cover, hot water for bath during the tour.

#### (c) Train Services

- 1) The agency would ensure booking of confirmed three tier AC tickets.
- 2) The agency will be available at all times for booking/cancellation of railway tickets.
- 3) All passengers should be covered under insurance.
- 4) Agency should follow all applicable government rules and regulations.

**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

**To**  
**Head,**  
**District Implementation Unit,**  
**SMART, Kolhapur.**

**Date:-**

**Subject:- Submission of quotation for Hiring of Agency for Organizing Farmers Study Tour to Ludhiana, Punjab, India...**

**Ref: - Your Request for Quotation SMART/DIU/VCDS/Proc./ /2023**

Date 14-08-2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

**Ludhiana-Punjab**

<b>Package No</b>	<b>Particulars of packages</b>	<b>Requirement</b>	<b>Unit</b>	<b>*Qty.</b>	<b>Rate / Unit in Rs. without GST</b>	<b>Total Amount in Rs. without GST</b>
1	Transportation Service (Without Train) OR	1) Bus Type : AC	No of buses	1		
		2) Bus Seats capacity : 25				
		3) Appr. Running during tour :800 Kms				
1	Transportation Service (By Train+ Bus for Roadway Journey from boarding and drop stations as per requirement)	Train Reservations (3 tier AC) for 21 Passengers (Round Trip-42 Tickets)	Tickets	42		
		1)Bus Type : AC 2)Bus Seats capacity : 25 3)Appr. Running during tour :100 Kms	No of buses	1		
2	Food Facility (Full Day Meal)	1) Morning Breakfast	No of Full Day Meals	147 Full Day Meals		
		2) Lunch & Dinner				
		3) Tea				
		4) Drinking Water				
3	Boarding Facility at Night	1) Non AC Rooms	No of Rooms	42 Rooms		
		2) Triple Occupancy				
		3) Should have attached toilet bathroom and warm water for bath.				
<b>Total Amount without GST in Rs.</b>						
<b>Total Amount with GST in Rs.</b>						

We agree to provide all services as mentioned in the request for quotation for a total amount Rs... .....(*amount in figures*)... .....(*amount in words*).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: \_\_\_\_\_

Office Stamp/Seal

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY**  
**(To be submitted on the Bidder's Letter Head)**

Date:

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

**To**  
**Head,**  
**District Implementation Unit,**  
**SMART, Kolhapur**

I/We .....(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for **providing services for organizing study tour to Ludhiana, Punjab**, thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorised Signatory of bidder  
Name of Authorized Signatory .....

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

Date:

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

**To**

**Head,  
District Implementation Unit,  
SMART, Kolhapur**

We hereby confirm and declare that we, M/s -----,  
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/  
Government department/ Public Sector Undertaking/ Private Sector/ or any other agency  
for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....